“Hi [Hiring Manager],

I wanted to take a minute to thank you for your time on [the day the interview took place]. I enjoyed our conversation about [a memorable moment], and the [position interviewed for] position sounds like an excellent opportunity for me at this point in my career. I would love to become a member of the team! I’m looking forward to hearing about any and all updates you can share, and please don’t hesitate to contact me if you have any questions or concerns. I can also provide more references if needed!

Thanks again for your time,

Your Name
[Contact information]”