**Subject line: Here’s that information you requested**

Hi [Name],

I really enjoyed chatting with you earlier today and learning more about how you and [their company]

I promised you some more info and here it is. I’ve attached more information about [request] and [other].

Please let me know when you have had a chance to take a look at this info and would like me to give you a call to discuss. I’d be happy to answer any questions you have. Feel free to call me at [your number] any time.

[Signature]