**Subject: Job Application for {Assistant Manager – Supply Chain}**

Dear Mr. / Ms. / Mrs. {Recipient's Name},

I am writing to apply for the position of Assistant Manager – Supply Chain at your esteemed firm. I got to know about the job role through a member of your team, {Mr. /Mrs. Name, Designation}, who happens to be my neighbour.

I have completed my Masters in Supply Chain Management from {University Name}. I worked as a Management Trainee for a year at {Company Name}. At {Company Name}, I gained vast knowledge and experience about supply chain management in an e-commerce field. I was also a part of the team that was responsible for planning and executing new inbound supply chain processes.

Working at your esteemed e-commerce organisation is the dream of every person who wants to make a career in supply chain management. With my experience and skills, I will surely be able to add value to your business.

I request you to consider my application for the role. My resume and cover letter are attached to the email. Please refer to them for more information.

Kindly feel free to contact me for further discussions.

Thank You.

Yours Sincerely,

Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mob - {Your Contact Number}

Email id – {Your Email Address)