[Company Name]

[Street Address]
[City, ST ZIP]
Phone: (000) 000-0000

TO	ESTIMATE #	DATE
[Name] [Company Name] [Street Address] [City, ST ZIP] [Phone]	XXXX	dd/mm/yy

DESCRIPTION OF WORK
Use this section to describe the work to be done. Be very specific.

ITEMIZED COSTS	QTY	UNIT PRICE	AMOUNT
Service Fee			-
Labor:			-
Parts, including sales tax			-
New client discount			-
			-
			-
			-
			-
			-
			-
			-
			-
Thank you for your business!	**TOTAL ESTIMATE**		**$ -**

_____ Note: This estimate is not a contract or a bill. It is our best guess at the total price to complete the work stated above, based upon our initial inspection, but may be subject to change. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the

To schedule a time for us to complete the work, or if you have any questions, please contact [Name, Phone, email@address.com]

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