

Vehicle/Vessel Bill of Sale

Use this form to gather necessary information when you sell your vehicle or vessel. **Completing this form does not transfer the title or act as a Report of Sale.** To complete the transaction, the buyer and seller have the following responsibilities:

Seller

Submit a completed Report of Sale **within 5 days** from the date of sale. The Report of Sale releases your liability from the vehicle or vessel. You can report the sale:

- In person at any vehicle licensing office
- Online (vehicle only) at **dol.wa.gov**
- Mail a Report of Sale to any vehicle licensing office. Include required fee in a check or money order, made payable to Department of Licensing.

Buyer

To apply for a new title, take the Certificate of Title and this Bill of Sale to any vehicle licensing office and pay all fees and taxes. You must apply **within 15 days** of acquiring the vehicle/vessel or you will pay a late fee. Late transfer fees start at \$50 and increase to a maximum of \$125.

NOTE: This transfer may require an emissions test.

Depending on your specific situation, other forms may be necessary. For more information, contact customer service at (360) 902-3770. Forms are available online at **dol.wa.gov** or at any vehicle licensing office.

Vehicle/Vessel information

| | | | | |
|---|------|-----------------------------------|--|------------|
| Sale of (<i>choose one</i>) <input type="checkbox"/> Vehicle <input type="checkbox"/> Vessel | | License plate/Registration number | Vehicle identification number (VIN)/Hull identification number (HIN) | |
| Model year | Make | Model | Date of sale | Sale price |

Seller information

| | | |
|----------------|-------|----------|
| Seller names | | |
| Seller address | | |
| City | State | ZIP code |

Buyer information

| | | |
|--|-------|----------|
| Buyer names | | |
| Buyer address | | |
| City | State | ZIP code |
| Relationship Are you an immediate family member of the seller? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

X

Buyer signature

X

Buyer signature

X

Seller signature

X

Seller signature