Audit

Training

The objectives of the training were met

☐ Strongly Agree  ☐ Agree  ☐ Disagree

☐ Strongly Disagree  ☐ N/A

The presenters were engaging

☐ Strongly Agree  ☐ Agree  ☐ Disagree

☐ Strongly Disagree  ☐ N/A

The presentation materials were relevant

☐ Strongly Agree  ☐ Agree  ☐ Disagree

☐ Strongly Disagree  ☐ N/A

The content of the course was organized and easy to follow

☐ Strongly Agree  ☐ Agree  ☐ Disagree

☐ Strongly Disagree  ☐ N/A
The trainers were well prepared and able to answer any questions

☐ Strongly Agree ☐ Agree ☐ Disagree

☐ Strongly Disagree ☐ N/A

The course length was appropriate

☐ Strongly Agree ☐ Agree ☐ Disagree

☐ Strongly Disagree ☐ N/A

The pace of the course was appropriate to the content and attendees

☐ Strongly Agree ☐ Agree ☐ Disagree

☐ Strongly Disagree ☐ N/A

The exercises/role play was helpful and relevant

☐ Strongly Agree ☐ Agree ☐ Disagree

☐ Strongly Disagree ☐ N/A

The venue was appropriate for the event

☐ Strongly Agree ☐ Agree ☐ Disagree

☐ Strongly Disagree ☐ N/A

The training provided was useful and appropriate for the current role

☐ Strongly Agree ☐ Agree ☐ Disagree

☐ Strongly Disagree ☐ N/A
Would you recommend this course to colleagues?

☐ Yes ☐ No

What other training topics would you like to attend?

Enter text

Any other comments?

Enter text

Completion

Employee's Full Name and Signature (optional)

Please note that this checklist is a hypothetical example and provides basic information only. It is not intended to take the place of, among other things, workplace health and safety advice, medical advice, diagnosis, or treatment, or other applicable laws. You should also seek your own professional advice to determine if the use of such checklist is permissible in your workplace or jurisdiction.