

Audit

Legend:

Good - above average delivery and consistently demonstrated throughout the training

Average - demonstrated during the training

Poor - did not demonstrate during the training

Training Contents

The usefulness of the information received in training.

☐ Good ☐ Average ☐ Poor

The structure of the training session(s)

☐ Good ☐ Average ☐ Poor

The pace of the training session(s)

☐ Good ☐ Average ☐ Poor

The convenience of the training schedule

☐ Good ☐ Average ☐ Poor

The usefulness of the training materials

☐ Good ☐ Average ☐ Poor

Trainer

Knowledge of the subject matter

☐ Good ☐ Average ☐ Poor

Ability to explain and illustrate concepts

☐ Good ☐ Average ☐ Poor

Ability to answer questions completely

☐ Good ☐ Average ☐ Poor

What specifically did the trainer do well?

Enter text

What recommendations do you have for the trainer to improve?

Enter text

Enter text

Enter text

