**You’re Company Name Employee Time Sheet**

**Tuesday, June 16, 2020**

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| --- | --- | --- | --- |
| Employee Name |  | Department: |  |
| Employee #: |  | Manager: |  |

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| --- | --- | --- | --- | --- | --- |
| Date | Start Time | End Time | Regular Hours | Overtime Hours | Total Hours |
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|  |  | Totals: |  |  |  |

I agree that the times and hours listed above are accurate

Employee Signature: Date: 6/16/2020 9:18 AM

Supervisor Signature: Date: 6/16/2020 9:18 AM