Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Our family greatly appreciates your house sitting referral service. Thank you so much for putting us in touch with Jo-Anne. She was wonderful and very responsible. We left a checklist of things we wanted her to do such as turning the porch light on and off, moving the watering hose in our backyard to deep water the trees on Mondays, watering our houseplants, and leaving a check along with a key for our gardener so he could access to our backyard on Tuesdays. She sent us text messages during the week letting us know she was taking care of those things that we had been concerned about. That gave us great peace of mind knowing that everything being attended to. Thank you again for recommending Jo-Anne. We plan to use your services again in the future and will be sending our friends and neighbors your way.

Best regards,

**(YOUR NAME HERE)**