**Thank You Letter Email Examples**

**Subject Line:** Sales Representative Position

Dear Mr. Williamson,

It was a pleasure meeting you last week and discussing the sales representative position at XYZ Financial Company. Thank you for introducing me to Mr. James and Mr. White, with whom I would be working.

I am glad I had the opportunity to explain to you my exemplary sales record, which I believe would make me an asset on your team. I realize you expressed that the ideal candidate for the position should be experienced in team sales; while most of my experience has been as an individual salesman, I thrive in collaborative settings. As a sales representative at ABC Company, I met weekly with the other 20 sales representatives to collaboratively develop sales strategies and troubleshoot various sales issues. I flourish in this collective setting and would love the opportunity to bring my passion for teamwork to your company.

I also have a history of developing and maintaining long-lasting relationships with both clients and colleagues. At ABC Company, I maintained more than 75 percent of my clients for my entire tenure as a sales representative.  I'm confident that my ability to develop strong relationships will also make me a strong team salesman.

I hope this illustration of my collaborative skills will instill confidence that I am the ideal candidate for the sales position. Thank you again for taking the time to speak with me and if you have any additional questions, please feel free to contact me. I look forward to hearing from you about this position.

Best regards,

[First Name Last Name]