**Occupation Transfer Letter - Temporary to Permanent Position**

**Your First Name Last Name**

Name of The Street

City Name, State Name - Zip Code

Phone Number

youremail@email.com

Date of Sending The Letter

**First Name Last Name - of the concerned person**

Post of The Person

name of The Organization

Address Line 1

City Name, State Name - Zip Code

Dear Mr. / Ms. Last Name,

It was with an extraordinary premium that I discovered that HR would acknowledge applications for a permanent full-time Sales Associate in the - Name of The Department. I have been utilized as an impermanent occasional worker for the last eight months. I am exceptionally intrigued by remaining at ABC Corp in a permanent post or employment. If it's not too much trouble, acknowledge my resume for review and thought.

Before moving to town the previous spring, I functioned as a Sales Associate at the organization's name for a long time. My encounters included client benefit, stock control, and stock display.

Working at ABC Corp has been exceptionally fulfilling, and I would value the chance to wind up a permanent representative. I feel that my experience and the dedication I have appeared as a transitory representative make me an incredible possibility for the vacant position.

Best Regards,

First Name Last Name