**TEACHER LETTER OF INTENT TO RETURN**

Cassandra Davies  
1011 Bakersfield Terrace  
90451 Beverly Hills, California

Date: March 21st, 2020

Department of Teacher Education & Administration, Hillside Elementary School  
6 Rutger Street  
90451 Beverly Hills, California

Dear Sir/Madam,

I, Cassandra Davies, am writing this Letter of Intent to notify the district that I am planning to return for the 2020-2021 school year in my current teaching position of Sixth Grade Teacher.

Please contact me at 555-989-5775 if you have any questions regarding this matter. I appreciate your time and consideration in reviewing this letter.

Sincerely,

[Signature]

Cassandra Davies