

**SAMPLE TEACHER EVALUATION FORM**  
**Based on Oklahoma Criteria for Effective Teaching Performance**  
**(Cooperating Teacher - Place a + or – next to each item)**

Student Teacher's Name \_\_\_\_\_ ID # \_\_\_\_\_

**Teacher Management Indicators**

**Preparation:** Plans for delivery of the lesson relative to short-term and long-term objectives.

**Routine:** Uses minimum class time for non-instructional routines, maximizing time on task.

**Discipline:** Clearly defines expected student behavior.

**Learning Environment:** Establishes rapport with students and provides a pleasant, safe and orderly climate conducive to learning.

**Teacher Instructional Indicators**

**Establishes Objectives:** Communicates instructional objectives to students.

**Stresses Sequence:** Shows how the present topic is related to those topics that have been taught or that will be taught.

**Relates Objectives:** Relates subject topics to existing student experiences.

**Involves All Learners:** Uses signaled responses, questioning techniques – guided practice to involve all students.

**Explains Content:** Teaches the objectives through a variety of methods.

**Explains Directions:** Gives clearly stated directions related to the learning objectives.

**Models:** Demonstrates the desired skill.

**Monitors:** Checks to determine if students are progressing toward stated objectives.

**Adjusts Based on Monitoring :** Changes instruction based on the results of monitoring.

**Guides Practice:** Requires all students to practice newly learned skills under supervision.

**Provides for Independent Practice:** Requires students to practice newly learned skills without the direct supervision of the teacher.

**Establishes Closure:** Summarizes and fits into context what has been taught.

**Teacher Product Indicators**

**Lesson Plans:** Writes daily lesson plans designed to achieve the identified objectives.

**Student Files:** Maintains a written record of student progress.

**Grading Patterns:** Utilizes fairly administered grading patterns based on identified criteria.

**Student Achievement Indicators:** Requires students to demonstrate mastery of stated objectives through projects, daily assignments, performance and test scores.

**Professionalism**

Performs duties on time (reports, etc.).

Responds professionally to administrative requests and direction.

Participates in school related activities.

Uses grammatically correct oral and written communication.

Works effectively with colleagues.

Communicates appropriately with parents regarding student progress.

Exhibits professional growth.

Demonstrates progress in utilizing current technology.

**Personal Attributes**

Meets difficult situations effectively.

Demonstrates self-control.

Demonstrates patience and empathy for others.

Uses sound judgment (displays common sense).

Displays enthusiastic/positive approach.

Cooperating Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_