**THANK YOU LETTER TO SPONSOR**

[DATE]

Dear [RECIPIENT NAME]

On behalf of everyone at [YOUR COMPANY NAME], I would like to sincerely thank you for being a sponsor for the organization’s [EVENT] which was held on [DATE 1].

[YOUR COMPANY NAME] was able to raise $[NUMBER]. We thank you from the bottom of my heart for your kind support.  The funds will be used to benefit [DETAIL].

Without your generous sponsorship, the event would not have been successful. Thank you so much for providing us with support throughout the whole event. We greatly appreciate your act of kindness. We hope that you will continue to support the organization and its events.

Thank you so much for helping the organization succeed in its endeavours!

Regards,

[YOUR SIGNATURE]

[YOUR NAME]