



SAMPLE SPONSOR THANK YOU LETTER – EXAMPLE #2

May 2, 2012

Name
Company or Organization
Address
City, State, Zip

Dear _____,

On behalf of all of us at Interfaith Community Services, thank you and (Name of Sponsoring Company, Faith Community or Organization) for your generous donation of (Dollar Amount) as a (Type of Sponsor) of the *“Faith Communities and Mental Illness: Tools for Response and Care”* conference on April 27, 2012. The Conference was a great success with over 400 people in attendance. We have received notes and comments from many people saying how much they appreciated the information that was shared. Some participants are already beginning to explore what might be possible for responding within individual faith communities.

Thank you for your participation and support in creating a day of reducing stigma, as well as learning about and sharing resources for better understanding mental illness and responding with compassion. We also appreciate (Name of Sponsoring Company, Faith Community or Organization) being a resource table presenter and providing information on your services to conference attendees.

As a sponsor, (Name of Sponsorship Company, Faith Community or Organization) received (XX number) of complimentary conference registrations. Your name and/or logo were also featured in the conference brochure and program, on event signage, as well as recognition in the ICS newsletter and on our website. You will also receive recognition in our annual report that will be published in the fall. Enclosed are sample materials for your files.

We expect this conference will open vital conversations on mental illness in our community, and we are excited by the participation and support of so many diverse congregations and community organizations who attended. Thank you again for supporting this effort.

All blessings,

Bonnie Kampa
Executive Director

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