Sample

April 19, 2017

Helen Bridgeman
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51 Long Street
Fallow, CA, 90210

To The Oakridge Scholarship Committee:

I am writing this letter to recommend Francesca Stevens for the Linda Williams Scholarship. I was her Social Studies and History teacher and have closely followed her academic progress during past three years.

As a student, Francesca demonstrated a love of learning and the level of commitment necessary to succeed in college and beyond. I am happy to be able to provide this recommendation for such a deserving student. As her academic record attests, Ms. Williams has maintained an A grade average across the board during her study here at Fallow High School. I have great respect for Francesca and truly believe that she is a deserving candidate that you will be proud to have representing your college.

Francesca has distinguished herself as an incredible young writer through her work in my classes as well as in her creative and essay writing in English and Literature. This past year she wrote a history paper on the Spanish Renaissance which was one of the most impressive pieces of writing that I have ever encountered in my 23 years of teaching. In addition to having firsthand knowledge of Francesca’s academic commitment and talent, I am also familiar with her educational goals, as well as the challenges she will face when it comes to funding college tuition. I cannot think of anyone more deserving and I wholeheartedly support her application.

I feel certain that you will be just as impressed with Francesca as I am. As an educator who is committed to helping deserving students succeed, I strongly encourage you to consider her for the Linda Williams Scholarship. Please do not hesitate in contacting me with any questions that you may have, and let me know if I can provide any additional information in support of this deserving student. You may reach me at helenb@school.com.

Regards,

Helen Bridgeman