From,

Inayat Sood

Lonavla

Mumbai

Date: 11th July 2008

To,

Chairperson

St. Xavier’s College

Mumbai

Subject: Application letter asking for the scholarship

Respected Sir,

I am surrounding here with my submission for a scholarship to pursue higher education. Sir, I am a physically handicapped individual and pertain to a lower-middle-class family of arranged communities.

It has been exceedingly difficult for my dad to invest in my studies beyond my schooling and I am dreaming of going for surgery if the government encourages me with the scholarship.

I passed my school final with 82% marks and am revising in my higher secondary course. I demand you to address my application for a scholarship as per my eligibility caringly, and I wish you will boost me in evolving a responsible medical practitioner of medicine to serve the society.

I will be very much grateful to you for your noble deed. Thanking you.

Yours Sincerely,

Inayat Sood