**Scholarship Cover Letter Example**

Alexis Smith  
4519 Owl St.  
Bend, OH 45052

The Scholarship Committee  
University of Pennsylvania   
3440 Market Street  
Philadelphia, PA 19104

To Whom It May Concern,

My name is Alex Smith and I am a high school senior in Bend, Ohio. In the fall of 2019, I will be starting my freshman year at the University of Pennsylvania at the Annenberg School of Communication with an intended major in communications.

Since my freshman year of high school, I have served on my school’s journalism team. During freshman and sophomore year, I worked as a writer. By junior and senior year, I became the senior editor and co-manager of the school paper. Throughout my four years of being part of the club, I have learned so much about journalism; from pitching creative ideas, to carrying out interviews, and writing up an article. I have also learned about editing and publishing. Although these tasks intimidated me in the beginning, I can confidently say that I now feel very skilled and knowledgeable about the field.

I am particularly passionate about giving the underserved population a voice to be heard. Some of my favorite interviews and articles I have published have been with female refugees from the community here in Ohio. Some of my articles have been published in our local paper in Bend.

Of course, there is so much that I still have and want to learn. I am eager to start my undergraduate education and learn from experts in the field. I am excited to take journalism, communication, and marketing courses and learn everything there is to know. I am also hoping to work with the Pennsylvania Daily and join the journalism club on campus. I want to take advantage of every opportunity offered to further my career and personal growth.

As you are well aware, the cost of college is very high. As much as I have saved during high school, I will still have to take out loans to fund my college education. I am planning to work part-time during my studies, but I don’t want work to interfere too much with my school work. This scholarship would greatly help me cover some of these fees and give me more time to focus on school.

I am very hardworking and creative, and I can’t wait to contribute my talents to the University of Pennsylvania. I would be so grateful to receive a scholarship. Thank you for your time and I look forward to hearing from you soon.

Sincerely,

Alexis Smith