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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sample Sales Receipt** | | | | | | | | | | | | | | | | | | | | | | | |
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| **YOUR COMPANY LOGO** | | | | |  | | |  | | Date | | | : |  | | | | | | | |
|  | | |  | | Receipt No | | | : |  | | | | | | | |
|  | | |  | | Sales Person | | | : |  | | | | | | | |
| YOUR COMPANY SLOGAN | | | | |  | | |  | |  | | |  | | |  | | |  | | | |
|  |  | |  |  | | | |  | |  | | |  | | |  | | |  | | | |
| **Sold To:** |  | |  |  | | | |  | |  | | |  | | |  | | |  | | | |
| Company Name | | | : |  | | | | | | | | | | | | | | | | | |
| Address | | | : |  | | | | | | | | | | | | | | | | | |
| Phone Number | | | : |  | | | | | | | | | | | | | | | | | |
| Website Address | | | : |  | | | | | | | | | | | | | | | | | |
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|  | | |  |  | | | |  | |  | | | | |  | | |  | | | |
| **Quantity** | **Description** | | | | | | | | | | | | **Unit Price** | | | | | **Line Total** | | | |
| 1 | Door | | | | | | | | | | | | $136.00 | | | | | $136.00 | | | |
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|  |  | |  |  | | | |  | | | | | Sub Total | | | | | $136.00 | | | |
| **Sale Made with:** | | |  |  | | | | |  | | | | Taxes Rate | | | | | 5% | | | |
| [ ] Cash | | | | | | | | |  | | | | Tax Due | | | | | $6.80 | | | |
| [ ] Credit Card | | | | | | | | |  | | | | Advanced Pay | | | | | $0.00 | | | |
| [ ] Check No. | | | | | | | | |  | | | | **Total Due** | | | | | **$142.80** | | | |
| [ ] Other | | | | | | | | |  | |  | |  | | | |  |  | | | |