**Subject:** Thanks!

Dear Wendy,

I really appreciate all your help in getting the restaurant ready for our grand re-opening. I'm glad that you have decided to stay with us during this time of change, and seem to be looking forward to the opportunities this new venture will bring.

Your positive attitude has made a big difference in the way the rest of the staff has viewed the coming changes, and I really appreciate your support.

Cheers,

Bob