Sample Sales Letter to Customers

 **\*\*Your Business Logo Here\*\***

Sandra Smith
555 Weston Way
Vacaville
FLA, 33505

Dear Ms. Smith,

For as little as $150 you can have your entire home clean and sparkling, without enduring the nasty odor of chemical cleaners. We care about the environment and use only state-of-the-art green cleaning methods to ensure that you and your family are not exposed to any harmful or allergy-causing cleaning products. You'll love what we do because:

* All our cleaning products are completely non-toxic—safe for children and pets!
* We leave surfaces clean, sparkling, and hygienic.
* Our staff are bonded and fully insured.
* We offer senior discounts to those aged 65 and over.

**Satisfaction is guaranteed.** If you are not happy with the service, we promise to make it right. As one of our customers says, "GreenClean does a top-notch cleaning job for a reasonable price."

Another of our customers says, "I can't believe they get things so clean and sparkling without the use of toxic chemical cleaners!"

Sincerely,

James Hallom
GreenClean Inc.