



Spring Cleaning Checklist

Spring-cleaning is when you pull out the stops (not to mention the sofas), roll up your sleeves, and refresh both home and spirit. *Neat & Tidy is famous for our Spring Cleaning work however much of what is on this list can only be done by you!*

☐ **Clean Shades and Curtains**

Take down window treatments. Dust slat blinds, and launder curtains and fabric shades: Either hand-wash and lightly steam in place, or send to a dry cleaner.

☐ **Clean Refrigerator and Freezer**

Unplug refrigerator; discard any items past their prime. Store food in a cooler, then wash fridge from top to bottom with warm, sudsy water. Add baking soda to water to deodorize surfaces.

☐ **Clean Rugs, Carpets, and Floors**

Vacuum rugs and carpets. Machine-wash or dry-clean area rugs (check label for manufacturer's directions), and shampoo wall-to-wall carpeting. Wash and wax floors.

☐ **Clean Upholstered Furnishings**

Take cushions outside and gently beat them by hand to remove dust. If there are stains, check the pieces for care labels. Use a vacuum's upholstery and crevice tools to clean under seat cushions.

☐ **Dust Books and Shelves**

Take everything off the shelves, and brush shelves and books with a feather duster. Use the dust-brush or a crevice tool on a vacuum to reach into tight spots. Wipe the spines of leather-bound books with a clean, soft cloth.

☐ **Dust Your Home Thoroughly**

This includes hard-to-reach places, such as the tops of ceiling fans and window casings. Always work from the top of a room down, vacuuming the dust that settles on the floor. Avoid using dusting sprays.

☐ **Perform a Safety Check**

Check smoke-detector batteries frequently; replace every six months. Test batteries in carbon-monoxide detectors and flashlights; inspect pressure gauges on fire extinguishers.

☐ Renew Mattresses and Cushions

Vacuum mattresses and box springs. Rotate and flip mattresses before replacing them on the box springs. Flip sofa and chair cushions.

☐ Replace Filters

Vacuum and clean grates, coils, and condensers on furnaces, refrigerators, stoves, and air conditioners. Remove filters in furnaces and air conditioners, and either clean or replace them.

☐ Replace Storm Windows with Screens

Remove storm windows; replace cracked panes, recaulk windows, and repaint the frames before storing. Before installing screens, repair holes with tweezers (or replace entire screen).

☐ Sort Through Wardrobes

Separate clothes into piles: off-season, donation, dry cleaner, tailor. Wash and mend clothing before putting back in closet or storing.

☐ Wash Windows

Remove dust, dirt, and cobwebs with a soft brush. Wash windows inside and out with a mild dilution of white vinegar in water; dry with a squeegee followed by a special microfiber window cloth.

☐ Wipe Walls and Ceilings

Use a vacuum to remove dust. Tackle stubborn surface grime, especially prevalent in kitchens, with our Orange solvent-free degreaser.

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