Employee Performance Review

Employee name and title	Evaluation for the period:	
Supervisor name and title	Department:	

Goals And Objectives During This Evaluation Period

Achievements, Accomplishments, And Responsibilities (Completed By Employee)

Evaluation (Completed By Supervisor)

Strengths And Areas For Development

Suggested Career Progression Plan

Goals And Objectives For Next Evaluation Period

1.

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2.

3.

Employee Signature

Supervisor Signature

Signature		Signature	
Employee Name		Supervisor Name	
Date	[End date]	Date	[End date]