**Open position inquiry**

***Subject:****History teacher position inquiry*  
*Dear Ms. Perez,*

*I saw the recent article in the Herald about your work with low-income students, and I want to congratulate you on your success as principal of Mount Crystal High School. My name is Mark Santini, and I am interested in the open history teacher position listed on your website.*

*I am reaching out to ask for more information regarding this position. Is it full or part-time, and which courses are part of the curriculum? I would appreciate it if you could respond to this email or call me at the number below.*

*Thank you for your time.*  
*Sincerely,*  
*Mark Santini*  
*santini.mark@email.com*  
*(452) 893-2314*