Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

You are an excellent house sitter! I’m so happy we connected through a mutual friend. As I travel often I need someone reliable to stay at my home to watch over things, keep an eye on my cat, and take care of my swimming pool. I love having a retired teacher as my house sitter. This great house sitting arrangement allows me to take on new out-of-state business clients without having to worry about my cat, pool and home. I greatly appreciate that you’ll continue to be my trusted home sitter!

Many thanks,

(YOUR NAME HERE)