

Cliff Holmes Logistics Manager

Karen Cunningham
Hiring Manager
Dayjob Ltd
120 Vyse Street
Birmingham
B18 6NF

Date 16th March 2013

Dear Ms Cunningham,

Kindly accept this application from a talented and capable applicant who wishes to apply for your Logistics Manager vacancy, which was advertised on the dayjob.com website today.

I would bring to your company real life experience of the following areas,,
..... and All of these being fields mentioned in the job advert. On
top of this I am able to tailor my abilities to fit the requirements, objectives and priorities of
your company.

With my present employer I have consistently exceeded all goals set for me, and am valued
for my hard work, reliability, tenacity and ability to come up with solutions to problems. A
good illustration of this is where I
My core strengths include, but are not limited to the following:

- Managing and developing all staff to ensure they reach their full potential.
- Ensuring profitability by continuously driving down costs.
- Remaining up to date with developments in the Logistics industry.

I would be grateful for the opportunity to demonstrate my capabilities further at an
interview. Please feel free to contact me to arrange a meeting at your earliest convenience.
In closing I would like to thank you for taking the time to consider my application, and I
eagerly look forward to hearing from you.

Yours sincerely,

Cliff Holmes
123 Some Made Up Street
Any town
Birmingham
T: 0121 638 0026
E: info@dayjob.com