Shobha  
4, Gandhinagar Mumbai.

Dated: 15th March 20XX

The Editor  
Hindutan News  
Mumbai.

**Subject: Absence of Amul milk booth in Gandhinagar**

Respected Sir / Madam

I am Shobha, a resident of Gandhinagar. I am writing to you in order to raise the issue of absence of an Amul milk booth in my locality.  
Gandhinagar has a Hugh population which comprises of daily wagers. Still, the area does not have an Amul milk booth. The residents face many problems as they have to walk up to 10 kilometers every morning to get their daily stock of milk and milk products. This has also led to black marketing. The people of the area are getting harassed.  
As the situation is serious, I request you to highlight it through your newspaper so that the Amul authorities are sensitized towards it and do the needful.

Thanking you

Yours sincerely

Shobha.