

Law School Admission Council

662 Penn Street
Box 8508
Newtown, PA 18940-8508

Letter of Recommendation Form

APPLICANT: This form must be fully completed and must accompany your letter of recommendation in order for Law School Admission Council (LSAC) to match the letter to your file. Letters received without this completed form or without the recommender's signature will be returned to the recommender.

RE:**Date of birth:****LSAC Account Number:****Previous Last Name:**

The purpose for which this confidential statement is being obtained is admission to a Credential Assembly Service—participating law school. It will be received and maintained in confidence. If you are admitted and enroll—and if your law school retains letters of recommendation once the admission process is concluded—you may inspect this letter at that school unless you have voluntarily waived this right by signing the following statement:

"I understand that letters and statements of recommendation concerning me are to be sent to the Credential Assembly Service—participating law schools to which I apply, and I hereby expressly and voluntarily waive any and all access rights I might have to such recommendations under the Federal Family Educational Rights and Privacy Act, any state law, or any other laws, regulations, or policies." **(Law School Admission Council will not process this form if this statement has been modified or altered in any way.)**

Applicant's signature**Date****Letter description:**

RECOMMENDER: The person whose name appears above is applying to one or more Credential Assembly Service—participating law schools. This applicant has requested a letter of recommendation from you, and it would be very helpful if you submit your signed letter as soon as possible. Law schools value your candid appraisal of the applicant's ability, academic and otherwise, to study law, including qualities of mind and character, dedication, responsibility, and readiness for the rigors of advanced academic study. Evidence of overcoming adversity, rising to challenges, and achieving beyond expectations are helpful in assessing candidates for admission. You may wish to include how well you know the candidate and in what capacity, your assessment of the relative strength of the candidate within the reference group in which she or he is being compared, and how the candidate will add to the diversity of the law school.

Important: This form must be fully completed and must accompany your signed letter of recommendation in order for LSAC to match the letter to the applicant's file. Letters received without this completed form or without your signature will be returned to you. Do not send supporting materials (e.g., résumés) with your letter. They will be returned to you. Please complete or correct the lower portion of this form and mail the form and your signed recommendation letter, preferably on letterhead, in a sealed envelope directly to LSAC at the address shown above. If the applicant provides you with an envelope addressed to LSAC and bearing his or her return address, please place your signature across the bottom portion of the envelope flap after sealing. Please do not staple your letter to this form.

From:**Phone:****E-mail:**

LSAC will only use your e-mail address to acknowledge receipt of your letter. This form is included in the law school report.