**SAMPLE LETTER OF APPLICATION**

**(On college or university letterhead)**

November 1, 2011

Chief Executive Officer

American Indian Science and Engineering Society

P.O. Box 9828

Albuquerque, NM 87119-9828

This letter shall serve as an application for the establishment of a Student Chapter at Southeastern State College. Enclosed please find an AISES Application for the establishment of a student chapter and a list of student member. Our chapter advisor will be Ms. Laura Smith. We have applied to Southeastern State College and are a school-affiliated organization.

We expect to participate in the upcoming AISES National Conference and particularly look forward to meeting other students and members.

We have included all the required documents and eagerly await the approval of the AISES Chief Executive Officer.

Sincerely,

Shirley Gomez

President

Christine Olson

Advisor

Chapter Members:

Stacey Charley

Laura Northrop

Annie Harrison

Jennifer Allison

Nicholas Baldwin

Joshua Smith

Jeremy Johnson

Albert Judge