**Scope of Work Proposal**

This worksheet is provided to assist neighborhood project coordinators in developing a list of materials and the estimated quantity for a proposed neighborhood improvement project. Once completed, the information can be used to gather work estimates from qualified contractors or suppliers.

**Project Description** - (Provide a brief description of the proposed project and reference any cityconstruction detail standards or special attachments):

**What materials are needed to complete the project?**

Concrete: Estimated Quantity in Square Feet: \_\_\_\_\_\_\_\_\_\_\_\_

(Length x Width)

Asphalt: Estimated Quantity in Square Yards: \_\_\_\_\_\_\_\_\_\_\_\_

(Length x Width)

Masonry: Estimated Square Footage: \_\_\_\_\_\_\_\_\_\_\_\_

Landscaping Materials: Estimated Number of Plants: \_\_\_\_\_\_\_\_\_\_\_\_

Irrigation System: \_\_\_\_\_\_\_\_\_\_\_\_

Ground Cover (mulch): \_\_\_\_\_\_\_\_\_\_\_\_

Other Materials: Type: \_\_\_\_\_\_\_\_\_\_\_\_\_

Utilities: Will your project require a source of power or water? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No

Are there any construction specifications for the project? \_\_\_\_\_\_ Yes \_\_\_\_\_\_ No (If yes, attach them to your bid request)

Who will be performing the work? If sweat equity is part of your proposal, what quantities and types of the following are needed to perform the work?

Tools (Shovels, spades, rakes, brooms): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Equipment Rental: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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