**INTENT TO CONTINUE WORKING**

Michael Bolton  
120 Allen Ave  
Los Angeles, CA 91201

Date: May 3, 2018

Bill Lumbergh  
99 Rockaway Blvd  
Los Angeles, CA 90039

To Whom This May Concern,

I, Michael, give my formal request to renew my employment agreem

ent that ends on June 30, 2018.

My time working with Initech has been a truly great experience and thankful for the opportunity. For these reasons, I humbly ask for you to renew my contract for an additional 3 years.

I believe my continued role in the organization can significantly help grow this business. With every passing day, I feel molded into my position through the extensive training and knowledge I have received.

Thank you for the chance to be part of this amazing company and wish for its continued success. If there is any help or assistance you should need, even if my agreement is not renewed, I will be of service whenever necessary.

Sincerely,

Michael Bolton