## S.M.A.R.T GOALS

	Answers at time of development	6 Month Update
Specific		
<ul> <li>What is the desired result? (who, what, when, why, how)</li> </ul>		
Measurable		
<ul> <li>How can you quantify (numerically or descriptively) completion?</li> </ul>		
<ul> <li>How can you measure progress?</li> </ul>		
Achievable		
<ul> <li>What skills are needed?</li> </ul>		
<ul> <li>What resources are necessary?</li> </ul>		
How does the environment impact goal achievement?		
Does the goal require the right amount of effort?		
Relevant		
<ul> <li>Is the goal in alignment with the overall mission or strategy?</li> </ul>		
Time-bound		
<ul> <li>What is the deadline?</li> </ul>		
<ul> <li>Is the deadline realistic?</li> </ul>		