

Officer SMART goals worksheet

Setting SMART goals.

Specific Measurable Achievable Realistic Timely

My SMART goal:

Benefits to me:

Benefits to the club:

Obstacles: (past, present and future)

Solutions for each obstacle

Action steps to complete to achieve my SMART goal.

Complete action step by when?

- 1.
- 2.
- 3.
- 4.
- 5.

Tracking system: How do I measure and know I have achieved this goal?