

VERSATILE EVENT DESIGNS
2214 RT 37 E. 2nd Floor TOMS RIVER NJ 08753
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Wedding Day Itinerary

Wedding Date _____

Bride _____	Home # _____	Cell # _____
Email _____		
Groom _____	Home # _____	Cell # _____
Email _____		

Photographer _____ and or Videographer _____	Report to: <u><i>Bride's Preparation</i></u>
Address : _____	
City _____	State _____ Zip _____ Start Time : _____ AM/PM
Photographer _____ and or Videographer _____	Report to: <u><i>Groom's Preparation</i></u>
Address: _____	
City _____	State _____ Zip _____ Start Time : _____ AM/PM

Flowers Arrive at: _____ AM/PM Florist Company _____

Limo arrives at: _____ AM/PM Limo Company _____

Limo Cell _____ Booked Until _____ AM/PM

Ceremony at: _____	Denomination _____
Start Time: _____	AM/PM Officiating: _____
Address _____	
City _____	State _____ Zip _____ Phone _____
Elements of Ceremony ___ Katuba ___ Reading's ___ Roses to Mothers ___	
Unity Candle ___ Tribute to Virgin ___ Soloists ___ Communion _____	
Will a Mass or Confession conflict with the portraits after ? _____	

Interim Locations (Park, Beach, other, etc.) _____

Address _____

Are permits required? _____ Distance from Church _____

Reception at: _____

Cocktail Hour _____ to _____ AM/PM Reception Ends Until _____ AM/PM

Address _____

City _____ State _____ Zip _____ Phone _____

Number of Guests: _____ Banquet MGR _____ Phone _____

Elements of Reception

Entrance ___ First Dance ___ Parent's Dance _____

Blessing/Motzi ___ Toast ___ Garter ___ Bouquet ___ Cake ___ Feeding

Other _____

DJ ___ Band _____ DJ / Band Leader Name _____

Company _____ Email _____ Phone _____

Here is an example of the credits we will need

BRIDE _____ Has Children Yes ___ No ___ Names _____

Mother _____ *Step Mother* _____

Father _____ *Step Father* _____

Grand Ma Mothers side _____ *Grand Pa* _____

Grand Ma Father Side' _____ *Grand Pa* _____

Sis/Bro: _____ Spouse: _____

Sis/Bro: _____ Spouse: _____

Sis/Bro: _____ Spouse: _____

Groom _____ Has Children Yes ___ No ___ Names _____

Mother _____ Step Mother _____

Father _____ Step Father _____

Grand Ma Mother's Side _____ Grand Pa _____

Grand Ma Father Side' _____ Grand Pa _____

Sis/Bro: _____ Spouse: _____

Sis/Bro: _____ Spouse: _____

Sis/Bro: _____ Spouse: _____

Bridal Party

Maid/ Matron of Honor _____ Best Man/Best Men _____

Flower Girl _____ Ring Bear _____

Bride's Maids _____

Groomsmen _____

When it comes to capturing stunning images for you often the biggest challenge is finding the time it takes to create them. If you could try and schedule me 20- 30 minutes with you both after the ceremony it would be most appreciated and hopefully give me a chance to create something special.

What three words would you use to describe the style of photography you are looking for? _____

Name of helper(s) to organize family and friends for the formal photos? _____

Any special groupings requests for photos? _____

I normally cover the following combinations, please feel free to add or remove any you would like. Please keep in mind each grouping takes around 7 minutes:

- ___ Bride & Groom together
- ___ Bride with Maid of Honour
- ___ Bride with bridesmaids
- ___ Groom with bridesmaids
- ___ Bride and Groom with bridesmaids
- ___ Bride & Groom with parents
- ___ Bride & Groom with families
- ___ Bride & Groom with flower girl and ring bearer
- ___ Groom with best man
- ___ Groom with groomsmen
- ___ Bride and Groom with groomsmen

Music Selection*

**If no music is selected, VED will make choices
(Additional charges will occur if VED choices have to be changed)*

*Music: _____

*Music: _____

*Music: _____

*Music: _____

*Music: _____

*Music: _____

Video Credits and Music Choices Must Be Emailed to info@versatiledjs.com

Balance Cash ONLY \$ _____