Dear [Donor’s name],  
  
It is with great joy I write to you about the impact of your recent gift. It was only last week that the case of Spot was brought to our attention. Thanks to your gift, Spot could receive his necessary shots and immunizations. He is currently being fostered in hope of finding his forever home!  
  
Thank you,  
  
[signature]  
[name, title]  
[organization name]