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|  |  | **Department:** | **Accounting** |  |  | **DATE: 01/01/20XX** |  |  |
|  |  | **Supervisor:** | **Mr.Smith** |  |  |  |  |  |  |
|  |  | **Start Time:** | **9:00 AM** |  | COMPANY NAME |  |  |
|  |  | **End Time:** | **5:00 PM** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | **No** | **ID** | **NAME** | **TIME IN** | **SIGNATURE** | **TIME OUT** | **SIGNATURE** |  |  |
|  |  | **1** | **1200057** | **Frank White** | **9:00 AM** |  | **1:00 PM** |  |  |  |
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|   |   | *Company slogan. Lorem ipsum dolor sit amet, consectetuer adipiscing elit.* |   |   |
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