TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE: [Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Subject:** Thank you for your generous donation to the Sea Turtle Project!

Dear Jemar,

Thank you for your generous donation to the Sea Turtle Project! Donors like you are vital to the continued success of our mission to protect sea turtles from extinction, and we are grateful for your support.

On January 15, 20XX, you made a contribution of $275.00 to the Sea Turtle Project. Your gift was processed as a credit card transaction and made in support of our mission.

As a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (EIN #111-111-1111), every donation makes an impact, and we are so thankful for your support.

No goods or services were exchanged for your contribution, and your gift is tax-deductible to the full extent permitted by law. Please retain this letter for your tax records.

Thank you again for your dedication to conserving the sea turtles’ natural habitat and for helping us prevent the danger of their extinction. We’re excited to continue partnering with you to save the turtles!

Sincerely,

**[Signature]**

**[Name]**