**DEBT FORGIVENESS LETTER**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Our firm has contacted you in the past about your debt in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Due to extenuating circumstances combined with the amount of the debt you owe, we have taken it upon ourselves to completely relieve you of this debt.

**YOUR DEBT HAS BEEN FORGIVEN IN-FULL.**

As we have cancelled your debt, please accept our letters in the future when we attempt to collect a debt. Thank you for being a loyal customer of ours.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_