DAILY SCHEDULER FOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAJOR WEEKLY GOALS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WORK APPOINTMENTS PERSONAL DELEGATE/ORGANIZE SELF IMPROVEMENT

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| MUST DO |
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| SHOULD TRY TO FINISH |
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| MEET/ CALL WORK  |
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| MEET/CALL PERSONAL |
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| HOME CHORES |
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| DELEGATE  |
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| ORGANIZE |
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 WATER (√ PER GLASS)

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 WORKOUT (√ DONE)

ENJOYED TODAY



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| TIME | SCHEDULED ACTIONS |
| 6.00 to 7.00 am |  |
| 7.00 to 8.00 am |  |
| 8.00 to 9.00 am |  |
| 9.00 to 10.00 am |  |
| 10.00 to 11.00 am |  |
| 11.00 to 12.00 pm |  |
| 12.00 to 1.00 pm |  |
| 1.00 to 2.00 pm |  |
|  2.00 to 3.00 pm |  |
| 3.00 to 4.00 pm |  |
| 4.00 to 5.00 pm |  |
| 5.00 to 6.00 pm |  |
| 6.00 to 7.00 pm |  |
| 7.00 to 8.00 pm |  |
| 8.00 to 9.00 pm |  |
| 9.00 to 10.00 pm |  |
| 10.00 to 11.00 pm |  |
| 11.00 to 12.00 pm |  |
| STATUS/ REMARKS |  |

 URGENT ACTIONS FOR REMAINING WEEK NOT SEEN IN WEEKLY REVIEW

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| WORK |
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| PERSONAL |
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 NOTES ON MONEY TODAY

 NOTES MISCELLANEOUS

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