

School Newsletter Template

Newsletter Date
Volume 1, Issue 1

Principal Name Here
Vice-Principal Name Here



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Upcoming Events

- ◆ Event One
- ◆ Event Two
- ◆ Event Three

Principal's News

The purpose of a newsletter is to provide specialized information to a targeted audience. A school newsletter can be a great way to develop a strong relationship with parents.

First choose a short title for your newsletter— something like "School News," or "Back to School." As you choose the title, also take time to think about the newsletter's theme. What important messages do you want to send parents and families?

Next, establish how much time and money you can spend on your newsletter. These factors will help determine how frequently you publish the newsletter and its length.

Use the body of your school newsletter to keep parents apprised of major assignments and class events, as well as of any school district news. Share news for specific grade levels, and tell parents about upcoming events, new faculty, and school policies. You can also provide

explanations of how projects and daily work conform to the state standards.

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Dear Parents

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Use the body of your school newsletter to keep parents apprised of major assignments and class events, as well as any of school district news. Also share news for specific grade levels, and tell parents about upcoming events, new faculty, and school policies.



Caption describing picture or graphic.

“To catch the reader’s attention, place an interesting sentence or quote from the story here.”

Kindergarten News

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First Grade News

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Second Grade News

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Third Grade News

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Use the body of your school newsletter to keep parents apprised of major assignments and class events, as well as of any school district news.

Fourth Grade News

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Use the body of your school newsletter to keep parents apprised of major assignments and class events, as well as of any school district news.

Fifth Grade News

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Use the body of your school newsletter to keep parents apprised of major assignments and class events, as well as of any school district news.

Sixth Grade News

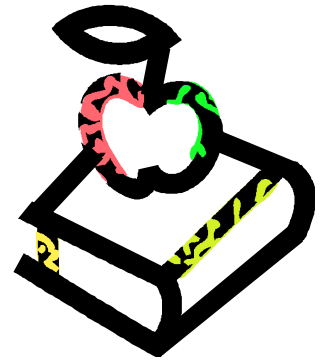
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Use the body of your school newsletter to keep parents apprised of major assignments and class events, as well as of any school district news.



Caption describing picture or graphic.

New Students

**YOUR LOGO
HERE**

School Name
Street Address
Address 2
City, ST ZIP Code

Phone:
(555) 555-0125

Fax:
(555) 555-0145

E-mail:
E-mail address

**Your school motto
here.**

We're on the Web!
Web site address

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Use the body of your school newsletter to keep parents apprised of major assignments and class events.

New Staff

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Next, establish how much time and money you can spend on your newsletter.

School Name
Street Address
Address 2
City, ST ZIP Code



RECIPIENT NAME
STREET ADDRESS
ADDRESS 2
CITY, ST ZIP CODE