business Christmas letter 3

From: Mary Ames – General Manager

To: Employees – J&P Corp. (Sales department)

**My esteemed employees and Friends**, **I would like to take this opportunity to wish you a Merry Christmas and a Happy New Year**. I hope you´ll be surrounded by love and good wishes.

It is for me very important to thank all of you, for your commitment and performance during this year. It was a big adventure to make this company bigger, and it was possible with the effort of all the staff. I want you to know that you have a key role to achieve all our goals.

That´s why, as a general manager, I would like to reaffirm my commitment with the company and all its members in the future.

To finish this e-mail, I express my deepest gratitude for your excellent work, and I would ask you to continue with all the good predisposition and attitude to face challenges every day. **Merry Christmas and a Happy New Year**! Are the sincere wish of J&P Corp.