**Sample Copyright Cease and Desist Letter**

Dear Sir

We are the proprietors of all copyright in a literary/artistic/musical work entitled \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(The "Work"). We have reserved all rights in the Work, which was first expressed in material form on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_\_\_\_\_\_.

It has come to our attention that your work entitled \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is identical/substantially similar to our copyrighted Work. Permission was neither asked nor granted to reproduce our Work and your Work therefore constitutes infringement of our rights. In terms of the Copyright Statutes, we are entitled to an injunction against your continued infringement, as well as to recover damages from you for the loss we have suffered as a result of your infringing conduct.

In the circumstances, we demand that you immediately:

1. remove all infringing content and notify us in writing that you have done so;

2. credit all infringing content to ourselves in the following manner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

3. pay a licensing fee in the amount of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

4. immediately cease the use and distribution of copyrighted material;

5. deliver-up for destruction all unused or undistributed copies;

6. undertake in writing to desist from using any of our copyrighted Work in future without prior written authority from us.

[Delete the ones not applicable]

We await to hear from you by no later than close of business on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This is written without prejudice to our rights, all of which are hereby expressly reserved.

Yours faithfully,