**CAR (VEHICLE) RECEIPT**

|  |
| --- |
| [Company/Individual Name] |
| [Street Address] |
| [City, State, Zip] |
| [Phone Number] |
| [Email Address] |

**VEHICLE DESCRIPTION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Make:** | [Make] | **Model:** | [Make] |
| **License #:** | [Number] | **Year:** | [Year] |
| **Color:** | [Color] | **Odometer Reading:**  [Number] Miles |
| **Vehicle Identification Number (VIN):** | [Number] |
| **Condition:** |  |
| **Comments:** |  |

**TRANSACTION DETAILS**

This receipt acknowledges the payment made by [Reason], the Customer, for the (check one)

|  |
| --- |
|[ ]  Purchase |
|[ ]  Rental |
|[ ]  Service/Repair of the vehicle described above |

Description of Service/Repair (if applicable): [Description]

|  |
| --- |
| [Customer Name] |
| [Street Address] |
| [City, State, Zip] |
| [Phone Number] |
| [Email Address] |

**SUMMARY OF CHARGE**

|  |  |  |
| --- | --- | --- |
| **Payment Method:** | **Subtotal** |  |
|[ ]  Cash | **Tax Rate** |  |
|[ ]  Check | **Total Tax** |  |
|[ ]  Credit | **Total Amount Due** |  |
|[ ]  Other:  | **Amount Paid** |  |
|[ ]  Check/Credit No. |  |  |

|  |  |  |
| --- | --- | --- |
| [Signature] |  | [Title] |
| **Authorized Signature** |  | **Title** |