Dear Mr.Graham:

I was involved in an accident with your vehicle on January 30, 20XX, along the intersection lane at Wayne Street, Chicago. I was traveling towards the east side on the lane when your vehicle came through a stop sign and smashed my car behind the driver seat, which I can say I barely survived. The impact spun my car left it facing west, which almost overturned. I have filed a report with the police, and I have enclosed some photos to illustrate the extent of the damage.

The driver was over -speeding and could not even notice the stop sign, and the witness who was in the scene also made a remark on over-speeding that led to the accident. An ambulance responded quickly to the situation, and I was taken to the Mediheal hospital. An x-ray was done, and it was established that I had a dislocation on my elbow, stiffness on the neck, and back pains. I was attended by a physician Dr. Luiz Matines who recommended that I should receive further treatment because I was developing some inflammation around the spine.

I stayed in the hospital for four days, and when I was discharged, I could not go to work because I was still feeling some pain and general fatigue. I started my therapy sessions at the nearest clinic, Ray of hope clinic, for five weeks. When the period elapsed, I went back to Dr. Martinez for further examinations. He made a recommendation that I should have bed rest for the next three months

The medical specials for my treatment are as follows:

|  |  |
| --- | --- |
| A-One Ambulance Co. | $750 |
| Mediheal Hospital | $1,520 |
| Luiz Matinez, M.D. | $2,200 |
| Loop Radiology Group | $510 |
| Ray of hope clinic; Physical Therapy | $1,370 |
| Prescription medication | $125 |
| **Total** | $6475 |

As a result of the accident, I missed a total of 10 working days as a secretary to the Brook house company. My monthly salary is **$4700**

Therefore, Because of unlawful driving that almost claimed my life, the continuing pain, the damages on my car, and the long periods of treatment, I demand **$12,000** for the damage incurred.

I look forward to your prompt reply on this matter.

Yours truly,

[Signature]

Jean Brown