Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Thank you so much for referring Mr. Mark Allen to our software company. We look forward to providing him with personalized services and custom products that will help his business operate more efficiently. I greatly appreciate your vote of confidence in our ability to help him achieve his objectives and get the job done right. Thank you again for this wonderful business referral.

Sincerely,

**(YOUR NAME HERE)**