**COVER LETTER FOR JOB APPLICATION**

**[Today’s Date]**

**[Hiring Manager’s Name]**

**[Company Address]**

**[Company City, State xxxxx]**

**[(xxx) xxx-xxxx]**

**[hiring.manager@gmail.com]**

Dear **[Mr./Mrs./Ms.] [Manager’s Name],**

I would like to apply for the Bartender position at The Groggy. I am an experienced bartender with 3+ years of hospitality experience in local bars such as the Gilly’s Sports Bar and the Capital Bar & Grill.

This experience has provided me with thorough knowledge of both classic and contemporary cocktails, beer, wine, spirits, and mixed drinks. Having worked in a range of bars and cafes in Washington, D.C., I have developed my customer service and coffee-making skills both in high-volume establishments and small, local eateries.

I am service-focused, hardworking, and self-motivated, with a passion for keeping up to date with the latest craft beers and cocktails and a team-oriented mentality. I recently also completed an associate degree in Bartending at Professional Bartending School, Washington, D.C., adding to my hospitality and floor service knowledge.

I have enclosed a copy of my resume for your reference. Please feel free to contact me if you require any further information at (xxx) xxx-xxxx.

Sincerely,

**[Your Name]**