



Baby Shower Checklist

A baby shower is a special day and meant to celebrate a new life and the Mom to be. It doesn't have to be stressful. Baby shower planning can be fun! Just follow our simple baby shower checklist and relax!

Two months before the Baby Shower

- ☐ Decide on the type of baby shower (women, couples, brunch, etc.)
- ☐ Create the baby shower guest list
- ☐ Determine a budget for the baby shower
- ☐ Set the date and time of the baby shower
- ☐ Decide on the baby shower location

One month before the Baby Shower

- ☐ Ask the Mom-to-be to register for gifts
- ☐ Decide on the baby shower theme
- ☐ Select and mail the shower invitations – include directions & registry info
- ☐ Plan for the baby shower menu

Three weeks before the Baby Shower

- ☐ Order a the baby shower cake
- ☐ Order corsage for the Mom-to-be & balloons/flowers if desired for decorating
- ☐ Order tables and chairs if you're hosting the baby shower a at home
- ☐ Order any other special entertainment or surprises

Two weeks before the Baby Shower

- ☐ Plan which baby shower games you want guest to play
- ☐ Buy baby shower decorations, game supplies, game prizes and party favors
- ☐ Buy plates, cups, utensils, tablecloths, etc. if you're hosting at a home
- ☐ Finalize the baby shower menu with the Caterer or Restaurant

One week before the Baby Shower

- ☐ Establish a final count on your baby shower guest list
- ☐ Call invited guests who have not RSVP'd to the baby shower
- ☐ Wrap baby shower game prizes and party favors
- ☐ Buy film and batteries for camera and video recorder
- ☐ If you're hosting the baby shower at a home, begin to clean the home
- ☐ Buy your baby shower gift for mommy-to-be.

The day before the Baby Shower

- ☐ Begin decorating if you're hosting at a home
- ☐ Set up tables, chairs, food table, drink table, etc. if you're hosting at home
- ☐ Buy baby shower drinks if you're hosting the baby shower at a home
- ☐ If you're cooking anything for the baby shower, do whatever you can today
- ☐ If you are baking the baby shower cake, today is the day
- ☐ Get the baby shower games ready – make sure you have plenty of pencils
- ☐ Prepare a timeline for the day of the shower so that you stay on schedule. Timeline should include last minute tasks before the shower and a schedule to keep the party on track (baby showers are generally 2 to 3 hours)
- ☐ Charge batteries for camera and video recorder
- ☐ Double-check that every item above this item is DONE.

The Day of the Baby Shower!

- ☐ Follow your baby shower timeline to stay organized and calm
- ☐ Pick up balloons, flowers and/or other centerpieces if you have ordered them
- ☐ Pick up the baby shower cake if you are not baking it yourself
- ☐ Finish setting up baby shower decorations and put party favors out on a table
- ☐ Buy plenty of ice for drinks and setup up drinks and cups
- ☐ Set out food on tables if you're hosting the baby shower at home
- ☐ Designate certain guests to take pictures and video of the baby shower
- ☐ When mommy-to-be is opening baby shower gifts, keep trash bags close by
- ☐ Write down the gifts and who they were given by – use the Invite/RSVP list to make sending thank you cards easy for mommy-to-be
- ☐ Have fun and rest assured that you've planned a wonderful baby shower!