Sample Termination Letter For Firing A Lawyer

Here is a sample of a generic termination letter for legal services. Please note that the format of this letter, and its content, may not be applicable to every case of client-lawyer termination.

Mary Sue  
123 ABC Drive  
Palm Harbor, FL 34683

DATE

RE: Termination of Legal Services

Dear [Name of Lawyer],

I have decided to terminate our current legal relationship and have accepted legal counsel elsewhere. I have obtained alternative legal counsel that I believe will best suit the needs of my case, based on their level of expertise and my needs as a client. Nonetheless, I appreciate the time and attention you have spent attending to my case.

I am terminating this relationship because I do not feel that your area of legal expertise appropriately matches the needs of my case. I believe there is more progress that can be made with a lawyer who has specialized experience in handling pharmaceutical lawsuits, knowing that your legal background is best suited to handling motor vehicle accident claims.

I will accept responsibility for all fees that are owed and will pay this fee promptly. I request that you send a copy of my case file immediately to the address above so that I may share this with my newly obtained legal counsel. You may send your final bill to the same address.

Sincerely,

Jane Doe