**ADVANCED SHIPPING NOTICE**

|  |  |  |
| --- | --- | --- |
| ASN NUMBER | ASN DATE | ARRIVAL DATE |
|  |  |  |

**VENDOR INFORMATION**

|  |  |
| --- | --- |
| NAME |  |
| POINT OF CONTACT |  |
| PHONE |  | **EMAIL** |  |

**SHIPMENT INFORMATION**

|  |  |
| --- | --- |
| SHIPPING CARRIER |  |
| SKU |  |
| DESCRIPTION |  |
| MATERIAL SHIPPED |  |  | **COMPLETE** |  | **PARTIAL** |
| QUANTITYPER CARTON |  |
| TOTAL NO.OF CARTONS |  |
| TOTAL QUANTITY |  |
| TOTAL NO.OF SKIDS |  |
| P.O. NO. |  |
| CLIENT NAME |  |
| ORDERED BY |  |
| COUNTRYOF ORIGIN |  |

Adherence is critical to ensure a proper, accurate, and timely receipt of material. Non-compliance to any of these requirements may result in a delay in the processing of the receipt and, in extreme non-compliance cases, a refusal of the shipment, with possible additional service fees. We reserve the right to refuse any and all deliveries upon initial examinations wherein the condition of the materials exhibits excessive damage.

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