APPENDIX 2:

Model of Work-shop Evaluation Form

Example of Work-shop Evaluation Form

**Example Questions**

1) What is your overall assessment of the event? (1 = insufficient - 5 = excellent)

1 2 3 4 5

2) Which topics or aspects of the workshop did you find most interesting or useful?

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |

3) Did the workshop achieve the programme objectives?

 Yes No

If no, why?

4) Knowledge and information gained from participation at this event?

Met your expectations Yes No Somehow

Will be useful/applicable in my work Definitely Mostly Somehow Not at all

5) How do you think the workshop could have been made more effective?

6) Please comment on the organization of the event (from 1 = insufficient to 5= excellent)

1 2 3 4 5

7) Comments and suggestions (including activities or initiatives you think would be useful, for the future)

Further comments or suggestions

**THANK YOU!**